

## CONCORD TOWNSHIP BOARD OF TRUSTEES

January 23, 2019

Page 1

### Call to Order

The Concord Township Board of Trustees met in regular session on January 23, 2019 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Approval of previous meeting minutes was tabled.

### Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township, and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$5,738,482.46
Special Revenue Funds:	\$1,969,998.72
Total All Funds:	\$7,708,481.18

Therefore, Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants #1845-1854, 14527-14555, all totaling \$240,957.93. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Old Business

The property owners for 42 Auto and the new Self Storage have agreed to take part in a commercial tax-increment financing (TIF) program with the township. Trustees discussed what would be required for the program with legal counsel, Chris Rinehart. Mr. Rinehart said the Board would need to define areas of the TIF district for each area, designate a Board member for TIF proposals, define public improvements in each area, and identify the length (in years) and amount of tax exemption (percentage) for the TIFs, for example 10 years at 75%. Much discussion continued. Mr. Garrett moved and Mr. Haney seconded to appoint Trustee Joe Garrett to work with Mr. Rinehart on TIF details on behalf of the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The renewal contract for Republic Waste Services was approved by the Prosecutor's Office. Due to many recent complaints, the Board discussed performance penalties and/or credits to homeowners. The issue with not having a township-wide contract is rates would probably double, and there would be no recycling.

Nuisance Properties Follow-up: The Bellpoint Road property is ready for demolition by B&K Lehner Excavating after the EPA permit is obtained. The Section Line Road property owners submitted a timeline for them to complete property improvements. An agreement would need to be prepared by the Prosecutor's office and signed by the owners. There was also a Delaware County Land Bank meeting tonight that the Board could not attend, which will discuss re-developing vacant properties.

The Bunty Station Road culvert replacement that was discussed last fall needs to continue forward. Temporary easement agreements are needed with homeowners.

The City of Dublin has been given the agreement for the Concord Road Path project. Trustee Johnson will sign on behalf of Concord Township when the agreement is ready, then the project can be bid.

OPEC-HC / JHP health plan law suit from 2017 - no updates.

Trustee Haney met with Matt Simpson of Preservation Parks about possible projects and assistance. Mr. Haney received information on "prairie" areas that the township could utilize: only need mowed once per year, would provide area for natural pollinators,

## CONCORD TOWNSHIP BOARD OF TRUSTEES

January 23, 2019

Page 2

would look nice and could include different mixes of flowers, low maintenance, seed cost \$700-\$1000 per acre (grant funds may be available). Areas to utilize could include the west side of new cemetery expansion and the east/inactive side of township building.

Brief discussion was held on frost seeding/scatter seeding the new cemetery property. The land would still need disked and finished properly in the spring. Mr. Garrett noted interment of ashes are increasing, so maybe a columbarium could be constructed on the rocky west area where graves cannot be dug.

Mr. Garrett moved and Mr. Haney seconded to adopt resolution #012319-1 to approve the updated credit card policy provided by the Prosecutor's office, per House Bill 312, and that the Fiscal Officer will maintain the township credit card(s). Vote: Haney-yes, Garrett-yes, Johnson-yes.

### **New Business**

Zoning Inspector Mr. Ric Irvine reported the following:

- The Board of Zoning Appeals met last night for a narrow lot on Concord Road at Kilbury Estates.
- Five lot splits were received for the south side of Cook Road, for a total of 13-16 lots.
- 249 permits were issued in 2018, for \$79,179.00, an increase of 67% over 2017.
- January has received permits for eight houses, plus a few other structures so far.
- A permit application was received today for expansion of 42 Automotive, a 7200 square foot addition.

Fire Chief & Director of Operations Todd Cooper reported the following:

- The 2004 Dodge Dakota pickup needs retired and will be sold on Govdeals.com. It will be replaced by the old grass truck. The fire department has applied for a new grass truck through a FEMA grant.
- The Volunteer Firefighters' Dependent's Fund board will meet next meeting to choose a final member.
- March 31, 2019 will be the deadline for HRA reimbursements for 2018.
- Discussion held on development costs required by the County for a Merchant Road estate subdivision.

Fiscal Officer Jill Davis reported the township inventory has been completed and a final typed version is being prepared for the Trustees.

Mr. Garrett moved and Mr. Haney seconded to accept the letter of resignation from Zoning Commission Board member, Mike Hamilton. Vote: Haney-yes, Garrett-yes, Johnson-yes. There is now an alternate position open on both the Zoning Commission Board and the Board of Zoning Appeals. Information will be sent out through the township website.

No action taken on new dump truck or mower quotes.

Delaware-Know-Marion-Morrow district agreement was tabled until February meeting.

Fire department injury leave case - no update.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

CONCORD TOWNSHIP BOARD OF TRUSTEES

January 23, 2019

Page 3

ATTEST

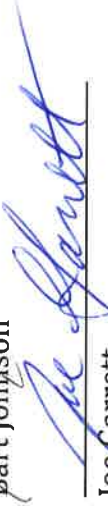


Fiscal Officer, Jill Davis

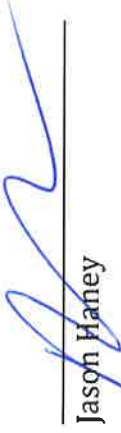
BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

January 23, 2019

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.  
I need a motion to approve purchase orders, pending warrants and pay bills.

Old Business

Republic Contract update/issues

505.86-87 Property updates

Bunty station Culvert replacement. Temporary Right a way from Resident

Dublin working agreement on Eli Penny Path

New Business

Credit card policy adopt resolution provided by county

Zoning Inspector Report

Operations Director/Fire Chief

Fiscal Officer

Executive Session

Discuss Fire Fighter injury leave status

Adjourn

CASH SUMMARY BY FUND  
Concord Township [2019]

Date: 01/23/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	6778.54	0.00	0.00	5789355.44	50872.98	0.00	0.00	5738482.46
02 -MOTOR VEHICLE LICENSE TAX	23860.43	1242.30	0.00	0.00	25102.73	609.77	0.00	0.00	24492.96
03 -GASOLINE TAX	77045.92	8948.29	0.00	0.00	85994.21	11619.69	0.00	0.00	74374.52
05 -CEMETERY	13465.43	0.00	0.00	0.00	13465.43	0.00	0.00	0.00	13465.43
10 -FIRE DISTRICT	570080.11	2070.07	0.00	0.00	572150.18	188217.43	0.00	0.00	383932.75
11 -ROAD DISTRICT	1437565.48	0.00	0.00	0.00	1437565.48	1874.04	0.00	0.00	1435691.44
14 -MAINTENANCE FACILITY--ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT-FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	2713.97	0.00	0.00	38041.62	0.00	0.00	0.00	38041.62
TOTAL ALL FUNDS	7939921.92	21753.17	0.00	0.00	7961675.09	253193.91	0.00	0.00	7708481.18

PENDING WARRANT REPORT  
Concord Township [2019]

Date: 01/23/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1845	216.49	V 1845	HR BUTLER, LLC	PAYROLL PROCESSING FEE 1/4/19
1846	7490.75	V 1846	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 1/4/19
1847	54694.47	V 1847	HR BUTLER, LLC	PAYROLL SALARIES 1/4/19
1848	14121.51	V 1848	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 1/4/19
1849	186.35	V 1849	HR BUTLER, LLC	PAYROLL PROCESSING FEE 1/18/19
1850	3141.28	V 1850	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 1/18/19
1851	51680.23	V 1851	HR BUTLER, LLC	PAYROLL SALARIES 1/18/19
1852	14082.56	V 1852	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 1/18/19
1853	1278.36	V 1853	CBIZ PAYROLL	HRA CLAIM REIMBURSEMENTS THRU 1/11/19
1854	1088.79	V 1854	FRONTIER	HRA CLAIM REIMBURSEMENTS THRU 1/18/19
14527	309.41	VM14527	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
14528	321.03	VM14528	CAREWORKS COMP	WORKERS COMP OTA GROUP PROGRAM FEE
14529	2611.00	VM14529	BROSTIUS, JOHNSON & GRIGGS, LLC	TWP LEGAL COUNSEL THRU 12/31/18
14530	315.00	VM14530	OHIOHEALTH EMERGENCY MEDICAL SERVICES	FIRE DEPT EMS DIRECTOR FEB19
14531	687.50	VM14531	DATA RESOLUTIONS INC	ADMIN INTERNET SVC CALL
14532	156.25	VM14532	DELAWARE COUNTY REGIONAL PLANNING COMM.	DCRPC MEMBERSHIP DUES 2019
14533	8286.00	VM14533	EXPRESS SERVICES INC	ROAD DEPT LABOR 1/2-1/4
14534	529.44	VM14534	OHIO EDISON	PARK, ROAD, ADMIN, FIRE ELECTRIC UTILITY
14535	2015.87	VM14535	TIME WARNER CABLE	FIRE DEPT INTERNET SVC
14536	69.98	VM14536	PAULS EXTERMINATING	FIRE DEPT SPIDER FOG IN BAYS
14337	250.00	VM14337	VERIZON WIRELESS	FIRE/ROAD CELL PHONE BILL
14338	232.14	VM14338	MOUNT CARMEL OCCUPATIONAL HEALTH	FIRE DEPT RTW PHYSICALS
14539	180.00	VM14539	JEFFERSON HEALTH PLAN	INSURANCE RUN-OUT BALANCE
14540	7898.67	VM14540	DEL-CO WATER CO INC	TWP WATER UTILITIES
14541	223.33	VM14541	TPM LIFE INSURANCE CO.	ROAD DEPT DISABILITY INSUR
14542	201.65	VM14542	OHIOHEALTH/WORKHEALTH	FIRE DEPT DRUG SCREEN EMERG
14543	232.00	VM14543	GABE HAFNER	ROAD DEPT CONFERENCE LODGING
14547	671.27	VM14547	SOUTHEASTERN EQUIPMENT CO., INC.	FIRE DEPT VALVE HANDLES REPAIR
14548	169.80	VM14548	W. S. DARLEY & CO	FIRE DEPT FLASHLIGHTS
14549	160.49	VM14549	DELWARE COUNTY TREASURER	TWP PROPERTY TAXES 1ST HALF 2018
14550	215.77	VM14550	O.E. MEYER CO.	FIRE DEPT OXYGEN CYL & INSPECT
14551	3947.65	VM14551	JASON HANEY	TWP OTA CONFERENCE FEES
14552	84.50	VM14552		
14553	80.00	VM14553		
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Total Amount of Pending Warrants				
172849.54				

PENDING WARRANT REPORT  
Concord Township [2019]

Date: 01/23/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
14554	8186.25	VM14554	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSION CONTRIBUTIONS DECI18
14555	59922.14	VM14555	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSIONS DECI18
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Total Amount of Pending Warrants				
68108.39				